

JUNE 2009 UPDATE

**UNISON  
JOB EVALUATION  
SCHOOL SUPPORT STAFF / TA's NOT EMPLOYED IN SCHOOLS  
IMPORTANT INFORMATION FOR ALL MEMBERS**

Almost all schools have now returned the information regarding job descriptions, and common roles. The quality of information that has been received in the majority of cases was excellent and it has enabled both the trade union side and the management side to get a much better understanding of the range and complexity roles.

In the last bulletin in April I updated you on the proposal to develop profiles as a way of collating the information relating to posts so that they can then be evaluated. In order to ensure that these profiles accurately reflect the roles in schools it has been agreed that we will establish working groups, to assist in the development of the job profiles. Initially the job analysts, from the job evaluation team will produce draft profiles using the information that has been received so far. These draft profiles will then be used as a starting point for the working groups to develop further. Each working group will consist of a Chair (job analyst from the job evaluation team), one representative from the trade union side, one representative from the management side and three volunteers who work within schools (this will include one appropriate manager and two job holders from the defined group). All of Unisons schools stewards and job evaluation representatives have been written to asking if they want to take part in these working groups.

I have been continuing to go around the county carrying out workplace meetings on a fortnightly basis. From September these will continue on a weekly basis as follows:-

<b>Newark</b>	<b>The Grove School</b>	<b>9.9.09</b>	<b>4pm – 5pm</b>
<b>Mansfield</b>	<b>Brunts School</b>	<b>15.9.09</b>	<b>4pm – 5pm</b>
<b>Eastwood</b>	<b>Eastwood School</b>	<b>23.9.09</b>	<b>4pm – 5pm</b>

An important circular is being sent out from this Branch regarding the National School Support Staff Negotiating Body, please ensure that you read the information and respond with what you feel are your priorities, that you want the National Negotiating Body to address on your behalf.

Further briefings will take place in November by the management side and workplaces will be advised of the dates soon.

I have been undertaking specific training in relation to the national job evaluation scheme with our stewards and workplace representatives and during the schools meetings that I do I will now be sharing that information with our members. Hopefully this will ensure that by the time evaluations take place as many of our members as possible have a better understanding of the national job evaluation scheme and how it relates to their role.

Denise Smith  
Joint Branch Secretary